

Section E – details of claim

a) Details of the treatment expenses claimed

(i) Pre-hospitalization expenses: ₹ _____	(ii) Hospitalization expenses: ₹ _____
(iii) Post-hospitalization expenses: ₹ _____	(iv) Health-check-up cost: ₹ _____
(v) Ambulance charges: ₹ _____	(vi) Others (code): _____: ₹ _____
	Total: ₹ _____
(vii) Pre-hospitalization period: _____ days	(viii) Post-hospitalization period: _____ days

b) Claim for domiciliary hospitalization: Yes No (If Yes, provide details in annexure)

c) Details of lump sum / cash benefit claimed:

(i) Hospital daily cash: ₹ _____	(ii) Surgical cash: Rs. ₹ _____
(iii) Critical illness benefit: ₹ _____	(iv) Convalescence: ₹ _____
(v) Pre/Post hospitalization lump sum benefit: ₹ _____	(vi) Others: ₹ _____
	Total: ₹ _____

Claim documents submitted – checklist

- | | |
|---|---|
| <input type="checkbox"/> Duly signed claim Form | <input type="checkbox"/> Operation theatre notes |
| <input type="checkbox"/> Copy of the claim intimation, if any | <input type="checkbox"/> ECG |
| <input type="checkbox"/> Hospital main bill | <input type="checkbox"/> Doctor's request for investigation |
| <input type="checkbox"/> Hospital break-up bill | <input type="checkbox"/> Investigation reports (Including CT/MRI / USG / HPE) |
| <input type="checkbox"/> Hospital discharge summary | <input type="checkbox"/> Doctor's prescriptions |
| <input type="checkbox"/> Hospital bill payment receipt | <input type="checkbox"/> Others |
| <input type="checkbox"/> Pharmacy bill | |

Section F – details of bills enclosed

Sl.No.	Bill No.	Date	Issued by	Towards	Amount (₹)
1		(DD/MM/YYYY)		Hospital main bill	
2		(DD/MM/YYYY)		Pre-hospitalization bills: ___ Nos	
3		(DD/MM/YYYY)		Post-hospitalization Bills: ___Nos	
4		(DD/MM/YYYY)		Pharmacy bills	
5		(DD/MM/YYYY)			
6		(DD/MM/YYYY)			
7		(DD/MM/YYYY)			
8		(DD/MM/YYYY)			
9		(DD/MM/YYYY)			
10		(DD/MM/YYYY)			

Section G -details of primarily insured's bank account

a) PAN: <input type="text"/>	b) Account No.: <input type="text"/>
c) Bank name and branch: _____	
d) Cheque/DD payable details: <input type="text"/>	e) IFSC: <input type="text"/>

Section H – declaration by the insured
(please read very carefully)

I hereby declare that the information furnished in this claim form is true & correct to the best of my knowledge and belief. If I have made any false or untrue statement, suppression or concealment of any material fact with respect to questions asked in relation to this claim, my right to claim reimbursement shall be forfeited. I also consent & authorize TPA / insurance company, to seek necessary medical information / documents from any hospital / Medical Practitioner who has attended on the person against whom this claim is made. I hereby declare that I have included all the bills / receipts for the purpose of this claim & that I will not be making any supplementary claim except the pre/post hospitalization claim, if any.

 Date:

Place: _____

Signature of the Insured

Guidance for filling claim form – part A
(to be filled by the insured)

Data element	Description	Format
Section a - details of primary insured		
a) Policy no.	Enter the policy number	As allotted by the insurance company
b) Si. No/ certificate no.	Enter the social insurance number or the certificate number of social health insurance scheme	As allotted by the organization
c) Company TPA ID no.	Enter the TPA ID No.	License number as allotted by IRDAI and printed in TPA documents
d) Name	Enter the full name of the policyholder	Surname, First name, Middle name
e) Address	Enter the full postal address	Include Street, City and Pin Code
Section b - details of insurance history		
a) Currently covered by any other mediclaim/health insurance?	Indicate whether currently covered by another Mediclaim / Health Insurance	Tick Yes or No
b) Date of commencement of first insurance without break	Enter the date of commencement of first insurance	Use dd-mm-yy format
c) Company name	Enter the full name of the insurance company	Name of the organization in full
Policy no.	Enter the policy number	As allotted by the insurance company
Sum insured	Enter the total sum insured as per the policy	In rupees
d) Have you been hospitalized in the last four years since Inception of the contract?	Indicate whether hospitalized in the last four years	Tick Yes or No
Date	Enter the date of hospitalization	Use mm-yy format
Diagnosis	Enter the diagnosis details	Open Text
e) Previously covered by any other mediclaim/health insurance?	Indicate whether previously covered by another Mediclaim / Health Insurance	Tick Yes or No
f) Company name	Enter the full name of the insurance company	Name of the organization in full
Section c - details of insured person hospitalized		
a) Name	Enter the full name of the patient	Surname, First name, Middle name
b) Gender	Indicate Gender of the patient	Tick Male or Female
c) Age	Enter age of the patient	Number of years and months
d) Date of birth	Enter Date of Birth of patient	Use dd-mm-yy format
e) Relationship to primary insured	Indicate relationship of patient with policyholder	Tick the right option. If others, please specify.
f) Occupation	Indicate occupation of patient	Tick the right option. If others, please specify.
g) Address	Enter the full postal address	Include Street, City and Pin Code
h) Phone no	Enter the phone number of patient	Include STD code with telephone number
i) E-mail id		

Section d - details of hospitalization		
a) Name of hospital where admitted	Enter the name of hospital	Name of hospital in full
b) Room category occupied	Indicate the room category occupied	Tick the right option
c) Hospitalization due to	Indicate reason of hospitalization	Tick the right option
e) Date of injury/date disease first detected/ date of delivery	Enter the relevant date	Use dd-mm-yy format
d) Date of admission	Enter date of admission	Use dd-mm-yy format
F) Time	Enter time of admission	Use hh:mm format
g) Date of discharge	Enter date of discharge	Use dd-mm-yy format
h) Time	Enter time of discharge	Use hh:mm format
i) If injury, give cause	Indicate cause of injury	Tick the right option
If medico legal	Indicate whether injury is medico legal	Tick Yes or No
Reported to police	Indicate whether police report was filed	Tick Yes or No
MLC report & police fir attached	Indicate whether MLC report and Police FIR attached	Tick Yes or No
j) System of medicine	Enter the system of medicine followed in treating the patient	Open Text
Section e - details of claim		
a) Details of treatment expenses	Enter the amount claimed as treatment expenses	In rupees (Do not enter paise values)
b) Claim for domiciliary hospitalization	Indicate whether claim is for domiciliary hospitalization	Tick Yes or No
C) Details of lump sum/ cash benefit claimed	Enter the amount claimed as lump sum/ cash benefit	In rupees (Do not enter paise values)
D) Claim documents submitted check list	Indicate which supporting documents are submitted	Tick the right option
Section f - details of bills enclosed		
Indicate which bills are enclosed with the amounts in rupees		
Section g - details in case of non-network hospital		
A) PAN	Enter the permanent account number	As allotted by the Income Tax depart- ment
B) account number	Enter the bank account number	As allotted by the bank
C) Bank name and branch	Enter the bank name along with the branch	Name of the Bank in full
D) Cheque/ DD payable details	Enter the name of the beneficiary the cheque/ DD should be made out to	Name of the individual/ organization in full
E) IFSC code	Enter the IFSC code of the bank branch	IFSC code of the bank branch in full
Section h - declaration by the insured		
Read declaration carefully and mention date (in dd:mm:yy format), place (open text) and sign.		



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POLICY DECLARATION FORM

Date:.....

Name of the Hospital :

Address:.....

PATIENT NAME (BLOCK LETTERS):..... AGE/SEX :.....

Mobile No of Patient:.....

Date of Admission:..... Date of Discharge:.....

Undertaking by the Patient regarding Health Insurance Policy

(स्वास्थ्य बीमा पॉलिसी के संबंध में रोगी द्वारा शपथ-पत्र)

I declare that I do not have any health insurance policy.

(मैं घोषणा (खुलासा) करता हूँ कि मेरे पास कोई भी स्वास्थ्य बीमा पॉलिसी नहीं है।

Signature: (हस्ताक्षर)

Name of the Patient/Patient's attendant (मरीज का नाम)

I declare that I have health insurance policy.

(मैं घोषणा (खुलासा) करता हूँ कि मेरे पास एक स्वास्थ्य बीमा पॉलिसी है।

Signature: (हस्ताक्षर)

Name of the Patient/Patient's attendant (मरीज का नाम)

Based on patient undertaking hospital declare that patient: (रोगी के उपक्रम के आधार पर हम उस रोगी की घोषणा करते हैं)

- Does not have insurance coverage hence we will bill the patient as per our rack rates. We may or may not consider discount for all such undertakings. (स्वास्थ्य बीमा कवरेज नहीं है इसलिए हम मरीज को अपनी रैक दरों के अनुसार बिल देंगे। हम ऐसे सभी उपक्रमों के लिए छूट पर विचार कर भी सकते हैं और नहीं भी।)
- Patient has health insurance coverage but out of own free will is opting for reimbursement/ cash paying mode. . As insured is already covered under TPA servicing for which we are network provider, hence we agree to bill this patient as per PHS or insurer agreed rate list (whichever is less). The benefit of discount as per MOU will also be given to this patient. (रोगी के पास स्वास्थ्य बीमा कवरेज है लेकिन वह अपनी मर्जी से रीड्यूबससमेंट/नकद भुगतान मोड का विकल्प चुन रहा है। . चूंकि बीमित व्यक्ति पहले से ही टीपीए सर्विसिंग के अंतर्गत कवर है जिसके लिए हम नेटवर्क प्रदाता हैं, इसलिए हम इस मरीज को पीएचएस या बीमाकर्ता द्वारा सहमत दर सूची (जो भी कम हो) के अनुसार बिल देने के लिए सहमत हैं। एमओयू के अनुसार छूट का लाभ भी इस मरीज को दिया जायेगा.)

Signature:

Name of the Hospital Representative & Hospital Seal